



Complaint / Disciplinary procedure

Should you have any cause to complain about any aspect of Crow Nest Park GC there is a complaints procedure available to you. Please ask for a complaint form from any club official or from the Pro Shop.

Child protection Policy

The club operates a child protection policy and all members should make themselves aware of the details. Copies are posted on the Club notice board or copies are available on request from the Pro Shop. When accompanying a Junior on the course the playing register needs to be completed before, after 9 holes and at the end of the round.

Data protection

All information collected as part of your membership application will only be used for the purposes of Crow Nest Park GC. Details will not be passed to other organisations.

Member's code of Conduct

See attachment, please sign and return with your membership renewal/application form.

CROW NEST PARK GOLF CLUB
Code of Conduct

1. Introduction and Background:

The core principles outlined within this Code of Conduct are adapted from:

- Good Governance Standards developed by the Independent Commission on Good Governance in Public Services.
- “Seven Principles of Public Life” identified by the Committee on Standards in Public Life 1994 (the “Nolan Committee”) as applicable to all in public services – these are:
 - Selflessness
 - Integrity
 - Objectivity
 - Accountability
 - Openness
 - Honesty
 - Leadership

2. The Code of Conduct for Crow Nest Park Golf Club

This Code of Conduct is not a list of ‘members’ legal duties (although many of the elements of the code are based on legal principles). The conduct and practices within the Code of Conduct go beyond what the law requires in some respects but are nevertheless fully consistent with the law.

3. Responsibilities of all Members of Crow Nest Park Golf Club

All Members must:

- act within the law and within both Company’s Memorandum and Articles of Association.
- abide by the policies and procedures of Crow Nest Park Golf Club
- demonstrate a commitment to the development and implementation of recognized good practice.
- when using social media in connection with the club, its officials or members, do so in a manner which could not be deemed offensive.

4. Purpose of the Code of Conduct

- To set out relevant standards expected of Members in order to maintain the highest standards of integrity and stewardship.

5. The principles of the Code of Conduct:

5.1 Selflessness:

Members:

- have a general duty to act in the best interest of the Club as a whole. They should not do so in order to gain financial or other material benefits for themselves, their family, and their friends.
- must not attempt to use their status as a Member to gain any advantage within the Club or beyond.

5.2 Integrity:

Members:

- should not place themselves under any financial or other obligation to outside individuals or Clubs that might seek to influence them
- as well as avoiding actual impropriety, should conduct themselves in a manner which does not damage or undermine the reputation of the Club and should not take part in any activity which is in conflict with the objects of the Club or which might damage the reputation of the Club.
- should avoid accepting gifts and hospitality that might reasonably be thought to influence their judgment and/or the fair and responsible discharge of any official club duties.

5.3 Objectivity:

Club Officials:

- in carrying out their role, including making appointments (including Director appointments), awarding contracts, recommending individuals for rewards and benefits or transacting other business,
- should ensure that decisions are made solely on merit.
- must administer the Club and all its assets in wholly and solely the best interests of current, potential and future members and stakeholders.

5.4 Accountability:

Club Officials:

- have a duty to comply with the law on all occasions in accordance with the trust placed in them and in such a way as to preserve public confidence in the Company.
- are accountable for their decisions and actions to members and to the public. Club Officials must submit themselves to whatever scrutiny is considered appropriate to their role.
- must make decisions together and take joint responsibility for them. The extent to which any one Official or a small group of Officials is authorised to speak for or take action on behalf of the Club or the Board (subject to any specific constitutional issues) is a matter for all Directors to decide together, with all decisions formally recorded.

5.5 Openness:

Members:

- should ensure that confidential material provided to them or discussed within a meeting of the Club or Committee remain confidential and within the confines of the meeting and must not be discussed outside of the Club. When acting in their external ambassadorial role, Members are expected to use their common sense and discretion about the disclosure of confidential information to parties outside of the Club.
- should be open and transparent about their decisions and actions that they take. They should base their decisions on evidence and restrict information only when the wider interest clearly demands it.

5.6 Honesty:

Members:

- must aim to foresee and avoid any conflict of interest. Where one arises, a Member must at once declare the interest and then act accordingly. Any transaction under which the Member will benefit either directly or indirectly must have written legal authority.
- must make relevant declarations of interest in the different circumstances and roles they hold both within and outside Crow Nest Park Golf Club.
- Act honestly in all occasions during play

5.7 Leadership:

Club Officials:

- should promote and support the principles of leadership by example.
- must respect the roles of the employed team, and the responsibilities defined in their respective job descriptions

I agree to adhere to the principles outlined in this Code of Conduct

Name.....

Signed..... Date